

Minutes
Contoocook Village Precinct
Monthly Meeting

November 3, 2015

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday November 3, 2015. The meeting was held at the Hopkinton Wastewater Plant and began at 6:30 P.M. Dick Strickford, Bill Chapin, Tom Yestramski, Kathy Donohoe, and Steve Clough were present. .

Kathy provided payment manifests and monthly reports to the Commissioners and they signed bills. The Commissioners also signed ICC pay requisition #6 and the anticipated change order for the site work carried over from RHWhite. The remaining obligations for 2015, revenues, and cash flow were discussed. Despite unanticipated legal fees, water main breaks, and reservoir project delays, the 2015 budget should still be adequate except that there will not be funds for project paving. Paving will still be done but financing will be worked out with any other remaining project costs. The Reservoir project is still on budget.

Steve proposed a 2016 budget and it was reviewed. The Commissioners adjusted several lines based on anticipated changes. The budget will also include \$25,000 for legal fees in case the Main Street easements need to be defended in court. The Commissioners also increased the funding for distribution system work because there were substantial problems in 2015. Dick made a motion to fund the Capital Reserve warrant article at \$250,000 for 2016, Bill seconded the motion, and the vote was unanimous (3-0). Adjustment will be made and the budget finalized, at the December monthly meeting. Kathy left the meeting at 7:15 P.M.

The reservoir project was discussed briefly. The site work will be completed by November 6th, the power should be activated by November 9th, the paving is scheduled for November 11th, and tank disinfection and startup will hopefully begin on November 16th. The entire site is looking good.

Steve went over filter plant regulatory, and distribution system issues. There is an unexplained water use/leak issue that will need to be tracked down. All of the 3rd quarter testing and reporting are done. Bill asked about the metering system. There are no significant problems this time around. The routine repairs are being done by Jake Schoch and Steve now has programming/profiling software and equipment (at no charge).

Dick made a motion to adjourn, Tom seconded it, the vote was unanimous, and the meeting adjourned at 7:45 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.

